

# IN AN EMERGENCY

- Call Facility Service Associate (FSA) 780-935-3441

- Call 911 or Non-emergency 780-458-7700

- Listen for Public Address Announcements

Active Shooter / Armed Intruder	Fire Alarm or Building Evacuation
<ol style="list-style-type: none"> <li>1. Run                             <ol style="list-style-type: none"> <li>a. Only use main entrances if clear, or use all other emergency exit doors</li> <li>b. Inform others to leave immediately as well</li> <li>c. Do not re-enter the facility until given the all clear</li> </ol> </li> <li>2. Hide                             <ol style="list-style-type: none"> <li>a. Use any lockable/securable/safe space &amp;/or the South &amp; North fieldhouse dressing rooms 1-4</li> </ol> </li> <li>3. Fight                             <ol style="list-style-type: none"> <li>a. If un-able to run or fight, proceed to arm yourself with whatever you can and defend yourself</li> </ol> </li> </ol>	<ul style="list-style-type: none"> <li>➤ If Fire is spotted, activate pull station</li> <li>➤ Listen for Building Alarm                             <ul style="list-style-type: none"> <li>○ Stage 1 Alarm – Slow</li> <li>○ Stage 2 Alarm – Quick</li> </ul> </li> <li>➤ Listen for PA Announcements</li> <li>➤ <b>DO NOT USE ELEVATORS</b></li> <li>➤ Gather belongings and evacuate through nearest exit door if directed</li> <li>➤ Muster Stations our Main West, South, &amp; North parking lots</li> <li>➤ Remain outside of building until All Clear is announced</li> </ul>
Medical Emergency	Thefts or Criminal Activity
<ul style="list-style-type: none"> <li>➤ Assist the injured individual if scene is safe</li> <li>➤ NEVER MOVE the individual(s) unless essential for their safety                             <ol style="list-style-type: none"> <li>1. Provide first aid if possible &amp; then</li> <li>2. Contact the FSA or</li> <li>3. Call 911</li> </ol> </li> </ul>	<ul style="list-style-type: none"> <li>➤ For serious crimes in progress call 911</li> <li>➤ For thefts, fights, threats or suspicious articles contact the FSA</li> <li>➤ Leave suspicious packages alone and inform FSA staff</li> <li>➤ Record as much information about the assailant(s) and the circumstances as possible and provide to facility staff</li> </ul>
Shelter-In-Place	Lockdown
<ul style="list-style-type: none"> <li>➤ South &amp; North field house dressing rooms 1 – 4 can be used to shelter</li> <li>➤ If active shooter/armed intruder lock door by thumb latch on fieldhouse dressing rooms</li> <li>➤ Gym Courts 1-3 are used if extreme cold and building unable to evacuate                             <ul style="list-style-type: none"> <li>○ Pool patrons locate to gym courts if pool deck not an option</li> </ul> </li> <li>➤ Remain in place until First Responders give an all clear status</li> </ul>	<ul style="list-style-type: none"> <li>➤ South &amp; North field house dressing rooms 1 – 4 can be used to shelter</li> <li>➤ Any securable spaces should be locked, lights off, and individuals remain quiet</li> <li>➤ Silence any mobile devices</li> </ul>
Extreme Weather	
<ul style="list-style-type: none"> <li>➤ Move to open main floor foyer if directed by staff</li> <li>➤ Move to gym courts in cold periods if unable to leave</li> </ul>	